

# Welcome!

We're glad you're getting set up to use  
isolved employee self service!



Your employer has enabled  
access to your payroll  
portal!

You now have access to isolved to view your  
paystubs, submit paid time off requests,  
enroll in your benefits, change your direct  
deposit and more from your phone, tablet or  
computer.



Access your account 24/7  
[myhrstuff.com](https://myhrstuff.com)

For help logging in, visit

[papertrails.com/help](https://papertrails.com/help)

or contact your employer.

## Activate your Account

1 You will receive an email from  
[papertrails@mysolved.com](mailto:papertrails@mysolved.com).  
Click the authentication link to  
begin setup.

2 When prompted for an  
authorization code, enter the  
last 4 digits of your social  
security number.

3 Create a secure password,  
answer security questions,  
and enter your cell phone #

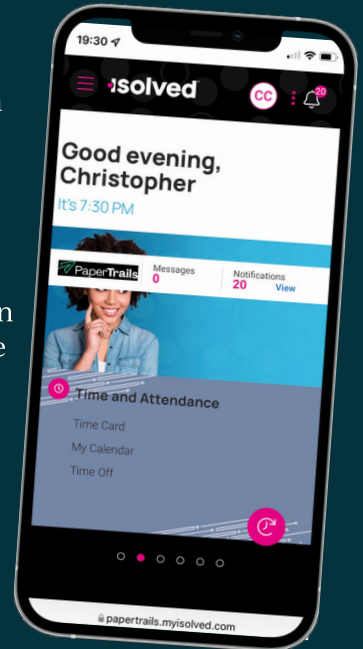
4 Agree to the Terms of Use and  
you are setup!

To save [myhrstuff.com](https://myhrstuff.com)  
your phone as an App

Go to [myhrstuff.com](https://myhrstuff.com)

Click the "up arrow"  
at the bottom of the screen  
and click "Add to Home  
Screen."

This will save the link  
just like an App.



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